

**ANNUAL WORKPLAN (2015)**

EXPECTED OUTPUTS and Target <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	Funding Source	Budget Description	PLANNED BUDGET	
		Q1	Q2	Q3	Q4				Amount in F\$D	Amount in USD
<p><b>OUTPUT: Strengthen Capacities of all the Stakeholders &amp; Communities to Enhance Disaster Risk Resilience &amp; Mitigation while improving Livelihood.</b></p> <p><b>2015 Targets:</b></p> <ol style="list-style-type: none"> <li>Physical and Financial monitoring for all 38 participating community groups to be conducted on monthly and quarterly basis</li> <li>Recruitment of personnel and consultant to strengthen DRM capacities.</li> <li>Final Review of Project to be conducted</li> </ol> <p><b>2015 Indicators:</b></p> <ol style="list-style-type: none"> <li># of community-based farming and</li> </ol>	<p><b>ACTIVITY RESULTS 1:</b> Livelihoods in Disaster Prone Communities with specific focus on subsistence and semi-subsistence agriculture and food security is restored and Community Driven Emergency Employment implemented</p>									
	<p><b>1.1</b> Monitoring of the 38 Groups conducted.</p>	X	X			Vinaka Fiji/Community Consultant	04000	71600-Travel		8,000
	<p><b>1.2</b> Disbursement of Grants-third and fourth tranches</p>	X	X			UNDP	04000	72600-Grants		50,000
	<p><b>1.5</b> Financial spot checks carried out to ensure funds are properly disbursed and acquitted</p>	X	X	X	X	UNDP	04000	71600-Travel		2,000
	<p><b>ACTIVITY RESULT 2:</b> Enhanced capacity of the Department of Agriculture, Ministry of Rural and Maritime Development and National Disaster Management and other stakeholders in strengthening disaster risk resilience and mitigation in the agriculture sector.</p>									<b>\$60,000</b>

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livelihood programs assisted  2. # of women, men and youths trained ( sex-disaggregated data)  3. At least 70% of the participating community groups implement knowledge gained in their communities and  4. At least 70% of the participating community groups have learnt to apply recovery strategies  <b>Baselines:</b> 1. 38 groups of men and women and youths (69% women) participated in the project  <b>Sources:</b> 1. Project Monitoring Reports 2. Project Progress Reports 3. Project Board Meeting Documents 4. BTOR Reports	2.1 Review TOR for the DRM officer and recruit.	X				Project Manager/EPSP	PRRP	71400-Local Staff salary Directly implemented by PRRP	20,000		
	<b>Total</b>								<b>\$20,000</b>		
	<b>ACTIVITY RESULT 3:</b> Lessons emerging from effective M & E are codified and disseminated & Project management support										
	3.1 Communication strategy developed and implemented: -communication of development results and outcomes -effective advocacy, media, interaction, public information and communication of UNDP's programme priorities and mandate	X					UNV Communications Officer	04000	71600-Travel  64300-Project salary	3,000  17,500	
1. Project Monitoring Reports 2. Project Progress Reports 3. Project Board Meeting Documents 4. BTOR Reports	3.2 Project Board Meetings convened to oversee project activities	X			X	Project Manager	04000	72500-Supplies	500		
	3.3 Project Management: -conducting quality check- - project support/administration - HACT, Audit and Advocacy	X	X	X	X	UNDP	04000	74500-project direct costs	4,000		

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5. Workshop report and training toolkits		X								
	3.4 Conduct Final Review		X	X	X	UNDP	04000	71200 Consultant	15,000	
<b>TOTAL</b>								<b>\$46,000</b>	<b>\$100,000</b>	

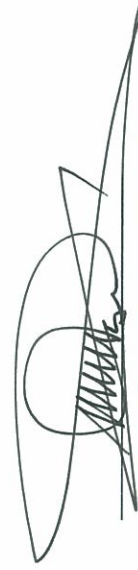
Approved:



On behalf of UNDP  
Ms Osnut Lubrani, Resident Representative

Date: 29/12/14

Approved:



On behalf of the Coordinating Agency  
Mr. Pita Wise  
Permanent Secretary, Ministry of Strategic Planning

Date: 19/12/2014